



Warehouse Manager

Job Function:

Manage the day to day operations of the facility. The ability to manage, train and recruit employees. The ability to communicate with our customers on a daily basis.

Essential Job Functions:

- Manage all inbound and outbound activities for accuracy and completeness.
- Maintains physical condition of the facility and maintain high level sanitation.
- Conducts cycle counts and inventories.
- Maintains staff by recruiting and training.
- Manage all standard operating procedures.
- Communicates with customers daily and conducts on site meetings as needed.
- Manage warehouse and customer service staff.

Job Qualifications:

- 5 years of warehouse management experience. Food distribution a plus.
- Basic knowledge of ISO and food grade standards.
- Knowledge of WMS software. 3PL Central a plus.
- Strong written and verbal communication skills.
- Ability to work O.T. and weekends as business needs arise.
- Ability to operate and manage material handling equipment.
- Knowledge and understating of bill of lading.
- Ability to coordinate and manage all inbound and outbound activities for accuracy and completeness.

To apply, you may fax your resume to (252)823-3256 Attn: Human Resources, or email humanresources@kanbanlogistics.com

Thank you for your interest in Kanban Logistics